

Chartered Professional Accountants
Chartered Accountants
Licensed Public Accountants
Business Advisors

INDEPENDENT AUDITORS' REPORT

To the directors of

DR. JAY CHILDREN'S GRIEF CENTRE

We have audited the accompanying financial statements of Dr. Jay Children's Grief Centre, which comprise the statement of financial position as at March 31, 2017 and the statements of operations, changes in fund balances and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Board of Directors' Responsibility

The Board of Directors is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as the Board of Directors determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for qualified opinion

In common with many not-for-profit organizations, the organization derives revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to donation revenue, excess of revenue over expenditures, assets and net assets.

Qualified opinion

In our opinion, except for the possible effects of the matter described in the basis for qualified opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Dr. Jay Children's Grief Centre as at March 31, 2017 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Other Matters

The financial statements of Dr. Jay Children's Grief Centre for the year ended March 31, 2016 were audited by another auditor who expressed a qualified opinion on those statements on August 24, 2016. The basis for the qualified opinion was due to the inability to obtain satisfactory audit evidence over the completeness of donation revenue, which is consistent with the Basis for qualified opinion paragraph above.

Stern Cohen LLP

Chartered Professional Accountants
Chartered Accountants
Licensed Public Accountants
Toronto, Canada
May 30, 2017

**DR. JAY CHILDREN'S GRIEF CENTRE
YEAR ENDED MARCH 31, 2017**

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**DR. JAY CHILDREN'S GRIEF CENTRE
STATEMENT OF OPERATIONS**

	For the year ended March 31,		Counselling Camp Erin		2017		Counselling Camp Erin		2016	
			\$	\$	\$	\$	\$	\$	\$	\$
Revenues										
Foundations and grants		535,375	134,308	669,683	868,000	78,609	946,609			
Donations		93,758	12,604	106,362	12,709	4,713	17,422			
Toronto Central LHIN (Note 3)		3,722	-	3,722	36,597	-	36,597			
Other revenue		8,499	-	8,499	6,309	14	6,323			
		641,354	146,912	788,266	923,615	83,336	1,006,951			
Expenses										
Program costs		28,281	44,414	72,695	37,811	5,295	43,106			
Salaries and benefits		528,956	22,946	551,902	394,978	26,940	421,918			
Professional fees		13,811	599	14,410	9,935	806	10,741			
Information technology		15,986	694	16,680	18,964	2,015	20,979			
General and administrative		73,945	3,208	77,153	52,405	5,469	57,874			
Advertising		2,190	95	2,285	1,597	275	1,872			
Non-recoverable GST/HST		4,779	207	4,986	6,930	610	7,540			
Amortization		18,295	-	18,295	12,021	-	12,021			
		686,243	72,163	758,406	534,641	41,410	576,051			
Excess (deficiency) of revenues over expenses		(44,889)	74,749	29,860	388,974	41,926	430,900			

See accompanying notes.

DR. JAY CHILDREN'S GRIEF CENTRE
STATEMENT OF CHANGES IN FUND BALANCES

For the year ended March 31,	Counselling Camp Erin	2017	Counselling Camp Erin	2016
	\$	\$	\$	\$
Fund balances, beginning of year	389,174	41,926	431,100	200
Excess (deficiency) of revenues over expenses for the year	(44,889)	74,749	29,860	388,974
Fund balances, end of year	344,285	116,675	460,960	389,174
			41,926	430,900
				431,100

See accompanying notes.

**DR. JAY CHILDREN'S GRIEF CENTRE
STATEMENT OF CASH FLOW**

For the year ended March 31,	Counselling Camp Erin	2017	Counselling Camp Erin	2016
	\$	\$	\$	\$
Operating activities				
Excess (deficiency) of revenue over expenses for the year	(44,889)	74,749	29,860	388,974
Items not involving cash				41,926
Amortization of capital assets	18,295	-	18,295	12,021
Working capital from (required by) operations	(26,594)	74,749	48,155	400,995
Net change in non-cash working capital balances related to operations	3,393	1,717	5,110	14,058
Cash from (required by) operations	(23,201)	76,466	53,265	415,053
Investing activities				
Acquisition of capital assets	(9,151)	-	(9,151)	(35,273)
Change in cash during the year	(32,352)	76,466	44,114	379,780
Cash				38,530
Beginning of year	380,361	38,530	418,891	581
End of year	348,009	114,996	463,005	380,361
				38,530
				418,891

See accompanying notes.

DR. JAY CHILDREN'S GRIEF CENTRE
 (Incorporated under the laws of Ontario)
STATEMENT OF FINANCIAL POSITION


As of March 31,	Counselling Camp Erin	2017	Counselling Camp Erin	2016
	\$	\$	\$	\$
ASSETS				
Current assets				
Cash	348,009	114,996	463,005	380,361
HST recoverable	6,694	-	6,694	17,041
Prepaid expenses	5,285	1,679	6,944	7,263
	359,968	116,675	476,643	404,665
Capital assets (Note 2)	29,314	-	29,314	38,458
	389,282	116,675	505,957	443,123
				41,926
				485,049


LIABILITIES

Current liabilities				
Accounts payable and accrued liabilities	40,158	-	40,158	44,010
Deferred revenue (Note 3)	3,730	-	3,730	7,453
Deferred lease inducement	1,109	-	1,109	2,486
	44,997	-	44,997	53,949

FUND BALANCES	344,285	116,675	460,960	389,174
	389,282	116,675	505,957	443,123
				41,926
				485,049

Other information (Note 4)
 See accompanying notes.

Approved on behalf of the Board:

 Director
 Genon Lafus
 June 7/17


 Director
 Shirley Beattie
 June 7/17

DR. JAY CHILDREN'S GRIEF CENTRE

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2017

Dr. Jay Children's Grief Centre (the "organization") serves to benefit the community by providing grief counselling, palliative support and specialized programming to children and youth and their families who are facing death, dying, grief, and bereavement.

The organization was originally established in 2006 within Mount Sinai Hospital in Toronto. Since then, the organization has evolved into a stand-alone entity. The organization was formally incorporated on July 23, 2014 under the Canada Not-for-profit Corporation Act as a not-for-profit organization. On August 25, 2014, the organization received registered charitable status and, accordingly, is exempt from income taxes, provided certain requirements of the Income Tax Act are met.

1. Significant accounting policies

These financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

(a) *Fund accounting*

The organization uses fund accounting. For financial reporting purposes, the accounts have been classified into the following funds:

Counselling Fund

This fund comprises the unrestricted resources of the organization or restricted resources for which a specific fund does not exist. This fund includes various programs including: youth program, family support program, volunteer program, and research/education program.

Camp Erin Fund

This fund reports any resources that have been provided to the organization specific to Camp Erin Toronto which is a weekend-long overnight bereavement camp in Muskoka for children and teens in the Greater Toronto Area.

1. Significant accounting policies (cont'd)

(b) *Revenue recognition*

The organization follows the restricted fund method of accounting for contributions.

Unrestricted contributions are recognized as revenue of the Counselling Fund in the current period if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted contributions for which a specific fund does not exist are deferred and recognized as revenue of the Counselling Fund in the year in which the related expenses are incurred.

Restricted contributions for which a corresponding restricted fund is presented is recognized as revenue of that fund in the current period.

(c) *Capital assets*

Capital assets are stated at cost. Amortization is recorded at rates calculated to charge the cost of the assets to operations over their estimated useful lives. Maintenance and repairs are charged to operation as incurred. Gains and losses on disposals are calculated on the remaining net book value at the time of disposal and included income.

Amortization is charged to operations on a straight-line basis at the following annual rates:

Furniture and fixtures	-	5 years straight line
Computer equipment	-	3 years straight line
Leasehold improvements	-	remaining lease term

1. Significant accounting policies (cont'd)

(d) *Use of estimates*

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenue and expenditures during the period. Actual results could differ from these estimates.

(e) *Allocation of overhead*

The funds received under the Camp Erin fund are used for a portion of overhead expenses. The organization allocates these expenses by identifying the appropriate basis of allocating each component expense, and applies that basis consistently each year.

Expenses are allocated under the Camp Erin fund on the following basis:

Salaries - based on management's estimate of time spent carrying out the activities within the fund.

Other expenses - proportionately on the same percentage as the salaries and benefits of the fund.

(f) *Financial instruments*

The organization initially measures its financial assets and financial liabilities at fair value.

The organization subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in excess of revenue over expenses.

The organization's financial instruments that are measured at amortized cost consist of cash, accounts payable and accrued liabilities, and deferred revenue.

**DR. JAY CHILDREN'S GRIEF CENTRE
NOTES TO FINANCIAL STATEMENTS**

MARCH 31, 2017

2. Capital assets

	Cost \$	Accumulated amortization \$	Net	
			2017 \$	2016 \$
Computer equipment	26,920	15,288	11,632	15,061
Furniture & equipment	19,850	5,389	14,461	17,187
Leasehold improvements	10,374	7,153	3,221	6,210
	57,144	27,830	29,314	38,458

3. Deferred revenue

In February 2015, the organization entered into an agreement with the Toronto Central Local Health Integration Network (the "Toronto Central LHIN") pursuant to which it received \$189,000 of one-time funding to support the Dr. Jay Children's Grief Program during the period ended March 31, 2015. As at March 31, 2017, the organization had utilized all but \$3,730 (2016 - \$7,453) of this funding on eligible purchases. The unutilized balance is recorded as deferred revenue and will be recognized as revenue when the related expenses are incurred. During fiscal 2017 \$3,722 (2016 - \$36,597) of the funding was recognized as revenue in the statement of operations and changes in fund balances.

4. Other Information

(a) *Lease obligation*

The organization is committed under a net lease for premises until September 2017 with rent of \$17,640.

DR. JAY CHILDREN'S GRIEF CENTRE
NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2017

4. Other information (cont'd)

(b) *Financial Instruments*

The organization is exposed to the following significant financial risk:

(i) *Liquidity risk*

Liquidity risk is the risk that the organization may not be able to meet its financial obligations as they become due. The organization manages its liquidity risk by monitoring and managing the cash requirements to ensure the organization has sufficient funds to meet its operational requirements.

(c) *Comparative figures*

The fiscal 2016 figures have been reclassified where necessary to conform to the presentation adopted in the current year.

